



every child. one voice.

OUTSTANDING EDUCATOR NOMINATION FORM

Nominator's Unit/Council Name Michigan ID# (six digits)
Nominator's Name Principal's Name
Nominator's Address City Zip
Nominator's Phone (Day) (Evening) Nominator's E-mail
Nominee
Nominee's Address City Zip
Nominee's Phone (Day) (Evening) Nominee's E-mail
Years active in PTA: €1-2 €3-5 €6+

Signature of Local PTA President & Date Signature of Principal or Superintendent & Date

Requirement Checklist: Following are procedures local units/councils must follow in submitting applications to the state office. Entries will be disqualified if the following requirements are not met.

Eligibility - these criteria must be described in the written explanation

- PTA/PTSA Member
Local PTA unit/council in good standing

Nomination Form

- Typed (no smaller than 11-point) and attached to entry
Correct Michigan PTA/PTSA ID number
Signed with original signatures of local PTA president and school official and dated

Selection Criteria to Include in Narrative (total points awarded = 100)

- Educator's relationship with students (20 points)
Educator's relationship with parents (20 points)
Educator's relationship with PTA (20 points)
Educator's relationship with the community (20 points)
Educator's relationship with the profession (20 points)

Narrative Layout

- Nominee's name must appear at the top of each page along with page numbers
Typed in black (no smaller than 11-point)
Double-spaced with one-inch margins on all sides
Submitted on maximum of six (6) single-sided sheets of 8 1/2" x 11" plain white paper
Selection Criteria are answered in the order they appear above

Submission

- No binder, covers, or colored paper
No supplementary or supporting materials will be accepted
No facsimiles (faxed copies) or e-mailed applications will be accepted.
Submit original entry and 5 copies - each set paper clipped. Do not staple.
Must be received by the state office on or before February 28th

Return Nomination Form and all required documentation to:
MPTSA Awards Committee
3300 Washtenaw Ave. Suite 220 - Ann Arbor, MI 48104-4294
Phone: 734-975-9500

*****FOR OFFICE USE ONLY*****

Rec'd Unit Dues Budget Audit Bylaws # of Members