



every child. one voice.

NEWS MEDIA AWARD NOMINATION FORM

Nominator's Unit/Council Name Michigan ID# (six digits)
Nominator's Name
Nominator's Address City Zip
Nominator's Phone (Day) (Evening) Nominator's E-mail
Media Type: Print Radio Television
Editor/Station Manager's Name
Editor/Station Manager's Address City Zip
Editor/Station Manager's Phone Editor/Station Manager's E-mail

->Signature of Local PTA President or Secretary & Date

Requirement Checklist: Following are procedures local units/councils must follow in submitting applications to the state office. Entries will be disqualified if the following requirements are not met.

Eligibility - these criteria must be described in the written explanation

- PTA/PTSA unit-council in good standing

Nomination Form

- Typed (no smaller than 11-point) and attached to entry
Correct Michigan PTA/PTSA ID number
Signed with original signature of local PTA president or secretary and dated

Explanation

- Submitted on one side of 8 1/2" x 11" sheets of plain white paper
Typed in black (no smaller than 11-point)
Double-spaced with one-inch margins on all sides
Local unit/council name must appear at the top of each page along with page numbers

Materials of "Proof"

- Newspapers: Submit entire pages with the story outlined with a marker; arrange in chronological order
Radio: Submit an outline of materials used including length of presentations, general attitude of announcer/interviewer and dates of presentation
Television: Submit an outline of materials used including length of presentations, number and dates of prepared announcements, and copies of scripts, still pictures, etc. (if used)

Submission

- No binder, covers, or colored paper
No facsimiles (faxed copies) or e-mailed applications will be accepted.
Submit original entry and 5 copies - each set paper clipped. Do not staple.
Must be received by the state office on or before February 28th

Return Nomination Form and all required documentation to:
MPTSA Awards Committee
3300 Washtenaw Ave. Suite 220
Ann Arbor, MI 48104-4294
Phone: 734-975-9500

\*\*\*\*\*FOR OFFICE USE ONLY\*\*\*\*\*

Rec'd Unit Dues Budget Audit Bylaws # of Members